

INDIAN GEOTECHNICAL SOCIETY

(Regn. No. S/18957 dated 16 May 1988)

Memorandum of Association

REGISTERED OFFICE

206, Manisha, 75–76 Nehru Place, New Delhi- 110 019.

AIMS AND OBJECTIVES

The aims and objectives for which the Society is established are as under:-

1. To promote co-operation among the engineers and scientists for the advancement and dissemination of knowledge in the field of Soil Mechanics, Foundation Engineering, Soil Dynamics, Engineering Geology, Rock, Snow and Ice Mechanics and Allied Fields and their practical applications.
2. The Society will accomplish its aim by making a concerted effort to educate the Indian Public about the significance and importance of Soil Engineering and by arranging to render unbiased advice on problems of soil engineering.
3. All the incomes, earnings, movable or immovable properties of the Society shall be solely utilised and applied towards the promotion of its aims and objectives only as set forth in the Memorandum of Association and no profit on thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever, to present or past members of the Society or to any person claiming through any one or more of the present or past members. No member of the Society shall have any personal claim on any movable or immovable properties of the society or make any profits, whatsoever, by virtue of this membership.

RULES AND REGULATIONS

1. NAME OF THE SOCIETY

The name of the Society shall be The “Indian Geotechnical Society” and shall, hereinafter, be referred to as ‘The Society’.

2. MEMBERSHIP

2.1 The Membership of the Society is open to individuals, Institutions and Organisations connected with or interested in the fields of Soil Mechanics, Foundation Engineering, Soil Dynamics, Engineering Geology and Rock, Snow and Ice Mechanics and Allied Fields and their practical applications.

2.2 The Society shall have the following categories of membership:

- (a) Associate Membership
- (b) Institution Membership
- (c) Donor Membership
- (d) Honorary Fellowship
- (e) Fellowship
- (f) Affiliate Membership
- (g) Life Membership
- (h) Donor Fellowship
- (i) Student Membership

3. ENROLMENT FOR MEMBERSHIP

- 3.1 Associate Membership: The Associate Membership is open to all business concerns having activities consistent with the Aim of the society.
- 3.2 Institution Membership: The Institution Membership is open to all Institutions connected with teaching, research & development, design, consultancy and/or construction work in the fields consistent with the Aim of the Society.
- 3.3 Donor Membership: Open to an Individual satisfying conditions laid down in Article 3.7 and who would pay the prescribed fee to the Society in a single instalment.
- 3.4 Honorary Fellowship: Honorary Fellowship shall be conferred on outstanding persons in the field of Geotechnical Engineering.
- 3.5 Fellowship: The members can upgrade their membership to Fellowship. One can also apply directly for admission to Fellowship.

The minimum qualifications for Fellowship are that the applicant;

- (i) Should have a continuous membership of the society of 12 years or more
or
Should have attained the age of 45 on the date of application.
- (ii) Should possess a degree in engineering awarded by a recognized university.

In addition the applicant should possess one of the following qualifications:

- (i) Should possess a M.Tech/Ph.D/Equivalent Degree in Geotechnical Engineering in an allied area.
- (ii) Should hold a responsible position which can be considered equivalent to the above qualifications.
- (iii) Pays the prescribed admission fee applicable for direct admission to fellowship.

All applications to Fellowship shall be decided upon by the Executive Committee.

- 3.6 Affiliate Membership: Members of the Local Chapters (defined in Article 17) but not members of the IGS will be categorized as Affiliate Members.
- 3.7 Life Membership: The Life Membership of the Society is open to individuals engaged in activities consistent with the Aim of the Society.

The minimum qualifications for Life Membership shall be one of the following:

- (i) Degree in engineering or equivalent.
 - (ii) Diploma in engineering with atleast three years of certified experience in any of the fields stipulated in Article 2.1.
 - (iii) A Master's Degree in Science or equivalent with two years of experience in any of the fields stipulated in Article 2.1.
 - (iv) A Bachelor's Degree in Science with certified research experience of atleast 5 years in any of the fields stipulated in Article 2.1.
- 3.8 Donor Fellowship: Open to an individual satisfying conditions laid down in Article 3.5 and who would pay the prescribed fee to the Society in a single instalment.

3.9 Student Membership: Open to bonafide students pursuing Graduate/Post Graduate/Doctoral Courses, with membership fee payable annually. Student Membership does not entitle the member to contest/vote for IGS Election in its duration.

4.0 Membership of International Society for Soil Mechanics and Geotechnical Engineering (ISSMGE).

The membership of the ISSMGE shall be open to all members of the Society and its annual subscription will be payable to the Indian Geotechnical Society.

3.10 Application for Membership: Application for membership supported by 2 members of the Society shall be made to the Honorary Secretary of the Society. These applications will be put up to a Screening Committee appointed by the Executive Committee. Screening Committee may accept or reject an application without assigning any reason whatsoever. The decision of the Screening Committee shall be final. The Honorary Secretary shall report the decision of the Screening Committee at the next meeting of the Executive Committee.

4. SUBSCRIPTIONS

4.1 The annual subscription of the Society shall be for the calendar year payable on 1st January each year.

4.2 The rates of subscription for different categories of membership shall be as under:-

Category	Subscription Rate for (Rupees, Annual/Lifetime)	
	Indian, Nepal and Bhutan	for Other Countries
Honorary Fellowship	NIL	NIL
Donor Fellowship	50,000	70,000
Life Fellowship	Ref. table 2	Ref. table 2
Donor Membership	40,000	70,000
Life Membership	Ref. table 1	Ref. table 1
Student Membership	500	N/A
Institution Membership (Annual)	10,000	15,000
Institution Membership (10 yrs.)	1,00,000	1,20,000
Associate Membership (Annual)	12,000	18,000
Associate Membership (10 yrs.)	1,25,000	1,50,000

FEE FOR LIFE MEMBERSHIP

Age (Birth Year)	One Time (Rs.)
Upto to 30	7500
31-35	6800
36-40	6000
41-45	5200
46-50	4500
51-60	4200
60 Above	3800

FOR LIFE FELLOWSHIP

Age (Birth Year)	One Time (Rs.)
36-40	15000
41-45	13500
46-50	12000
51-60	10500
60 Above	7500
Donor Membership	40000
Donor Fellowship	50000

5. CESSATION OF MEMBERSHIP

- 5.1 Forfeiture of membership: A member will forfeit the right to membership if subscription for any year is not paid after a period of 3 months from the date till 31st December of the year to which it relates, and his or her membership shall be terminated. Individual Membership category has been discontinued with effect from 1st April 2012. In the case of Institution and Associate Member, re-admission will be made only after payment of all arrears up-to-date.

6. RIGHTS & PRIVILEGES OF MEMBERSHIP

- 6.1 The Associate Members, the Institution Members, Honorary Fellows and Donor Fellows/Members will automatically become members of the ISSMGE.
- 6.2 All members shall be entitled to participate the meeting/symposia/ conferences/seminars of the society and receive publications of the Society as decided by the Executive Committee from time to time.
- 6.3 The members shall also be entitled to receive those priced publications of the Society that are approved by the Executive Committee at concessional rates.
- 6.4 Members/Fellows of IGS shall be entitled to write "MIGS" or "FIGS" after their names.
- 6.5 All members of the Society are given online free access to the Indian Geotechnical Journal

7. MANAGEMENT

Executive Committee, its formulation and functions:

- 7.1 The management of Society shall be looked after by an Executive Committee consisting of the following:
- (i) President of the Society, (President)
 - (ii) The Vice-President of ISSMGE of the Asian Region, if he happens to be from India.
 - (iii) The immediate Past-President (Member).
 - (iv) Members elected from the individual members totalling 1% of the individual membership strength with a minimum of eight (Members).
 - (v) Two elected members from the Institution Members (Member).
 - (vi) One elected member from Associate Members (Member).
 - (vii) Honorary Secretary of the Society who would also be the Treasurer.
 - (viii) Executive Secretary, in case appointed.
 - (ix) Co-opted members (maximum two).
 - (x) Chairman of Local Chapters, Editor Journal and Editor Newsletter (observers).

8. ELECTION OF OFFICE BEARERS

- 8.1 Members of the Society shall elect the President and the members of the Executive Committee from amongst themselves.
- 8.2 The Vice President of ISSMGE of the Asian Region (if he happens to be from India), and the immediate Past President of the Society shall be the Ex-officio members.
- 8.3 The Secretary of the Society shall be nominated by the President in consultation with the Executive Committee from amongst the elected members. The Secretary of the Society shall be designated as 'The Honorary Secretary'. If no elected member of the Society is

willing to take up Secretaryship of the Society, the Executive Committee may co-opt a member to the Executive Committee to serve as Secretary of the IGS.

8.4 The Executive Secretary of the Society shall be appointed by the President in consultation with the Executive Committee. The terms and conditions relating to the appointment of the Executive Secretary shall be decided by the Executive Committee.

8.5 The Executive Committee may co-opt a maximum of two individual members or Fellows representing disciplines or regions not otherwise represented by the elected members.

9. PROCEDURE FOR ELECTION OF PRESIDENT AND MEMBERS OF EXECUTIVE COMMITTEE

The Modus operandi of Electronic voting shall be worked out by the Returning Officer and communicated to the concerned voting members sufficiently in advance.

10. TERM OF EXECUTIVE COMMITTEE

The term of the Office of Executive Committee shall be for a period of two years.

A member of the society can be elected to the Executive Committee to a maximum of 4 (four) consecutive terms.

11. QUORUM OF EXECUTIVE COMMITTEE MEETING

The quorum for the Executive Committee Meeting shall be 1/3 rd of the strength of Executive Committee. In case there is no quorum within one hour of the time fixed by the Executive Committee, the meeting shall be adjourned and re-convened within a period of one month giving due notice of the re-convened meeting to members of the Executive Committee. No quorum then shall be necessary for such an adjourned Executive Committee Meeting.

12. FILLING UP OF CASUAL VACANCY

Any casual vacancy arising in the Executive Committee shall be filled by executive members and such members as may be non-elected, will hold office till the conclusion of next General Body Meeting.

13. POWERS AND DUTIES OF THE EXECUTIVE COMMITTEE

The Executive Committee shall have all the powers in the direction, management, promotion of aims and objectives of the Society. All matters which are of basic nature shall be decided by the General Body.

14. FUNCTIONS OF OFFICE BEARERS

14.1 President – Functions and Appointment

(a) An individual shall not be eligible to hold the office of the President for more than two terms.

(b) In the event of the resignation or death of the President, a new President shall be nominated by the Executive Committee for the remaining term of the office.

(c) If the President is unable to attend a particular Executive Committee meeting, the meeting shall be presided over by the immediate Past-President and if he is also not available, the Executive Committee members present may elect a member from among themselves, by a simple majority, to preside over that meeting.

- (d) The prime duty of the President shall be to foster the aims and objectives of the Society in the national and international spheres. He shall preside over the Executive Committee meetings and the General Body Meetings. He may, in consultation with the Honorary Secretary, take decisions involving matters which are of immediate nature consistent with the aims of the Society and report at the next Executive Committee Meeting.

14.2 Honorary Secretary

The Honorary Secretary of the Society shall be responsible, under the general direction of the President, to expand the frontiers of activities of the Society. He shall have the powers to sanction expenditure upto Rs.1000/- on behalf of the Society within the frame-work of the approved budget. He shall deal with technical matters relating to the liaison with the local chapters, the International Society and the organisation of Annual General Sessions of the Society. The Honorary Secretary shall also be responsible for publications other than the Journal of the Society.

14.3 Executive Secretary

- (a) The Executive Secretary shall prepare and issue agenda and minutes of the Executive Committee and the Annual General Meetings, correspond with members regarding subscription and other relevant matters; correspond with the International Society for Soil Mechanics and Geotechnical Engineering with regard to the subscription and other relevant matters. He shall maintain receipts and payments account and shall have the powers to sanction expenditure upto Rs.500/- within the frame-work of the approved budget, prepare budget and have the accounts audited.
- (b) The President, in consultation with the Executive Committee, may, however, redistribute the work between the Honorary Secretary and Executive Secretary and/or assign new tasks.

15. GENERAL BODY

15.1 Definition

- (a) The General Body shall consist of all categories of members who have not specifically been disqualified by the Governing Body.

15.2 Powers of General Body

- (a) Supreme Authority of the Society shall be vested in the General Body.
- (b) The General Body shall have, among other things, the powers to appoint auditors of the Society and also to elect members of the Executive Body.

15.3 Meeting of the General Body

- (a) The Executive Committee shall arrange General Body meetings periodically, at least twice during the term and minimum of notice given shall be clear 21 days for the purpose.
- (b) The quorum for General Body Meeting shall be 1/3rd of the total membership.
- (c) In case of lack of quorum, the General Body shall be adjourned and immediately reconvened when quorum shall not be necessary.

- (d) Alongwith General Body Meeting, the Society on its own or through the instrument of local chapters or institutions or associated members shall organise conference or symposium or any other suitable activities towards the fulfilment of the aims of the Society.
- (e) The organisers of the symposium/conference under the auspices of the Society shall decide all important matters such as the topic of the symposium, venue, duration etc. in consultation with the Executive Committee.

16. AMENDMENT TO THE CONSTITUTION

Amendment to the constitution shall be carried out only by 75% majority of votes obtained in accordance with Section 12 and 12A of Societies Registration Act, 1860.

16A. SUB-COMMITTEES

The Governing Body may appoint from time to time among its members such sub-committees as they deem necessary or expedient with powers to co-opt both members and non-members and may delegate such of the powers and duties of the Body as the Governing Body may determine. Such sub-committees shall not have any power to transact business other than that expressly authorised by the Governing Body. Such a sub-committee shall have a convenor and elect its own chairman and secretary. The Chairman and Secretary as designated by the Governing Body shall be ex-officio members of such sub-committees.

17. LOCAL CHAPTERS

Also, Executive Committee will promote the establishment of Local Chapters of the Society to serve only a city or number of nearby towns in a region.

17.1 Objectives

The objectives of the Local Chapters shall be:

- (a) holding talks, seminars, field trips, etc. of interest to local members.
- (b) to act as hosts to or assist the parent body when it holds its meetings, symposia, etc. in its region.
- (c) to keep the parent body informed of activities and problems of interest in its region.

17.2 Formation of Local Chapters

The Secretary of the Society shall, by any convenient and suitable means, ascertain from the members of each potential or existing Local Centre their willingness of organising the activities of an existing Local Chapter or a possible new Chapter. The Secretary will take appropriate action and keep the Executive Committee informed.

17.3 Membership of Local Chapters

- (a) All members of the Society located in a region shall be entitled to be members of the Local Chapter instituted for that region.

- (b) An individual or institution can be a Member of the Local Chapter if he or its is not member of the Society. For such members, the Local Chapter will pay a suitable fee to the Society.

17.4 Officers and Management of the Chapter

Each Chapter shall have a Chairman, elected by the members of the chapter and the first Secretary for the formation of the Chapter, shall be nominated by the Executive Committee of the Society and form their own Management Committee. Subsequent Secretary shall be elected locally by the members of Local Chapter.

17.5 Duties of the Secretary

- (a) He shall convene meetings of the Chapter.
- (b) He shall organise the activities of the Chapter, as desired by its members.
- (c) He shall operate the funds for the Chapter.
- (d) He shall take steps to raise funds for the Chapter in a manner agreeable to the members.
- (e) He shall, on behalf of the Chapter, receive gifts and donations from the parent body or any other organisation.
- (f) He shall keep the Secretary of the Indian Geotechnical Society and the Editor of the Newsletter of the Society informed of the activities of the Chapter.

18. SOURCES OF INCOME & UTILISATION OF FUNDS

Funds of the Society

18.1 The Society shall raise funds for pursuing its aims and objectives through:

- (a) Subscription from the members.
- (b) Sale of publications.
- (c) Grants-in-aid from Government and other institution members.
- (d) Advertisements
- (e) Any other source approved by the Executive Committee

18.2 The Society shall maintain a deposit account in any scheduled bank into which, subscriptions etc. collected, shall be deposited. The said account shall be operated upon jointly by such persons as may be authorised by the Governing Body from time to time.

19. INVESTMENTS

19.1 The Executive Committee is empowered to invest any of the funds of the Society in Government securities or fixed deposits with any scheduled bank.

19.2 Withdrawals from the invested funds shall be made only with the approval of the Executive Committee to the extent of 25% per year of the funds so invested except where these are specifically required for the purpose of procuring fixed assets. This limit shall not apply if the funds are required for the purpose of investment in fixed assets.

20. ACCOUNTS AND AUDIT

- 20.1 The Society shall cause to maintain such books of accounts and other books in relation to its accounts in such form and in such manner as may in consultation with Auditors of the Society be prescribed.
- 20.2 The budget for each year shall be prepared by the Executive Secretary in consultation with the Honorary Secretary and placed before the Executive Committee for its consideration and approval. Expenditure on any item not specified in the budget upto a maximum of Rs.100/- may be incurred by the Honorary Secretary/Executive Secretary, subject to ratification by Executive Committee at its next meeting.
- 20.3 Financial year of the Society shall start from 1 st of April each year and end on 31st March each year.
- 20.4 The accounts of the Society shall be audited by a Chartered Accountant every year and presented to the Executive Committee and General Body Meeting. Chartered Accountant shall be appointed by the Executive Committee.

21. PUBLICATIONS OF THE SOCIETY

- 21.1 The Society will issue Annual Report which shall include the audited statement of accounts of the previous year and the Honorary Secretary's report.
- 21.2 The Society shall publish a periodical technical journal and issue/promote other technical publications as may be approved by the Executive Committee.
- 21.3 The Editor of the Journal shall be a member of IGS and shall be nominated by the President in consultation with the Executive Committee. The Editor may nominate from amongst the members of the Society, a co-editor for the journal.
- 21.4 Editorial Board will be constituted by the President in consultation with the Executive Committee.
- 21.5 The Society shall publish a periodical Newsletter for disseminating the news from India and abroad to the members.

22. COLLABORATION WITH THE INTERNATIONAL SOCIETY

- 22.1 The Society will arrange for adequate representation from India at the meetings of the International Society and will approach the Government of India, State Governments and other organisations for assistance.
- 22.2 The Executive Committee shall take steps for adequate representation from India for projecting the best image of India, work in the field by selecting high quality papers and other technical contributions for the various conferences such as the ICSMGE, ARCs, etc. The notifications received from the International Society as well as from other organizations of regional conference shall be promptly circulated to the members allowing them maximum possible time for submission of the synopsis of papers for selection by the Society.

23. ANNUAL LIST OF EXECUTIVE BODY

Once in every year, a list of office bearers and members of Society shall be filed with Registrar of Societies, Delhi as required under Section 4 of the Societies Registration Act, 1860.

24. LEGAL PROCEEDINGS (SECTION 6 OF THE ACT)

The Society may sue or be sued in the name of President/ Secretary as per provision laid down under Section 6 of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi.

25. LEGAL PROCEEDINGS (SECTION 12 OF THE ACT)

Any amendment in the Memorandum or Rules will be carried out in accordance with the procedure laid down under Sections 12 & 12A of S.R. Act, 1860.

26. DISSOLUTION AND ADJUSTMENT OF AFFAIRS

If the Society needs to be dissolved, it shall be dissolved as per provision laid down under Sections 13 & 14 of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi.

27. APPLICATION OF THE ACT

All the provisions under all the Sections of the Societies Registration Act, 1860 applicable to the Union Territory of Delhi shall apply to this society.